

[Date]

[Real Estate Agent/Appraiser Name]

[Company Name]

[Address]

[City, State, Zip Code]

Re: Estate of [Deceased Full Name]

Dear [Name],

I am writing to you in my capacity as the Court-appointed Executor for the estate of [Deceased Full Name]. As part of my fiduciary duties, I am required to manage and value the real property located at:

[Property Address]

I am requesting your professional assistance with the following:

- A formal Date of Death valuation (Broker Price Opinion or Appraisal).
- An assessment of the property's current condition.
- Recommendations for repairs or improvements necessary to maximize the sale price.
- A comparative market analysis (CMA) of similar properties in the area.

Please let me know your availability to visit the property and provide a written estimate of your fees for these services. I will require a formal report for probate court records and tax purposes.

I have attached the Letters Testamentary authorizing me to act on behalf of the estate. I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]

Executor of the Estate of [Deceased Full Name]

[Your Phone Number]

[Your Email Address]