

[Your Name]
[Your Current Address]
[City, State, Zip Code]
[Date]

To our dear Friends, Family, and Neighbors,

We are writing to share some exciting news with you! After much searching and planning, our family has finally found our "forever home."

While we have loved our time here and will cherish the memories made in this house, we are moving to a new space that will allow our family to grow and thrive for many years to come. This upgrade marks a significant milestone for us, and we are so grateful for the support you have shown us during our time at this address.

Please update your records with our new contact information effective [Date of Move]:

Our New Address:

[New Street Address]
[New City, State, Zip Code]

Our phone numbers and email addresses will remain the same. We would love to have you over for a visit once we are settled in!

Thank you for being part of our journey.

Warmly,

[Your Name(s)]
[Family Name]