

[Agent Name]
[Real Estate Company]
[Phone Number]
[Email Address]

[Date]

Dear Neighbor,

I am writing to let you know that I have just listed a home for sale in your neighborhood at **[Property Address]**.

As a resident of this community, you know better than anyone why this is a great place to live. Because many buyers look to move near friends or family, I wanted to reach out to you first. If you know someone who is looking to move into the area, I would love to share the details of this property with them.

Property Highlights:

- [Number] Bedrooms / [Number] Bathrooms
- [Key Feature 1, e.g., Renovated Kitchen]
- [Key Feature 2, e.g., Large Backyard]
- Listed at: \$[Price]

If you have any questions about this listing, or if you would like to know how the current market affects the value of your own home, please feel free to call or text me at [Phone Number].

Best regards,

[Signature]
[Agent Name]