

[Your Name]
[Your Current Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Homeowner Name]
[Property Address]
[City, State, Zip Code]

Subject: Expedited Cash Offer for [Property Address]

Dear [Homeowner Name],

I am writing to you because I am currently relocating to the [City/Area Name] area for a new job opportunity starting on [Start Date]. Due to the quick nature of my relocation, I am looking to purchase a home quickly and am interested in your property at [Property Address].

Because I am working on a strict timeline, I am prepared to offer the following terms to ensure a smooth and rapid transaction:

- **Purchase Price:** \$[Amount]
- **Financing:** [Cash Offer / Pre-approved Conventional Loan]
- **Earnest Money:** \$[Amount]
- **Closing Date:** [Desired Date, e.g., within 14 days]
- **Contingencies:** [e.g., Waived inspection or shortened appraisal period]

I am highly motivated to close this deal so that I can focus on my professional transition. My goal is to make this process as convenient for you as possible, including a flexible move-out date if required.

Please let me know if these terms are acceptable to you, or if you would like to discuss a counter-offer. I am available to speak at your earliest convenience at [Phone Number].

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]