

[Your Name]  
[Your Current Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Recipient Name or Company Name]  
[Address]  
[City, State, Zip Code]

RE: Expedited Property Sale Offer for [Property Address]

Dear [Recipient Name],

I am writing to formally express my interest in a quick cash buyout for my property located at [Property Address]. Due to a sudden professional relocation and job transfer to [New City/State], I am required to report to my new position by [Date].

Because of this timeline, I am looking to bypass the traditional real estate market to avoid lengthy listing periods, inspections, and financing delays. I am seeking an "as-is" cash offer that allows for a closing date no later than [Desired Closing Date].

Property Details:

- Property Type: [e.g., Single Family Home]
- Bedrooms/Bathrooms: [Number]
- Key Features: [e.g., New roof, finished basement, etc.]
- Estimated Value: [Optional: Your estimated price]

Please let me know if you are interested in viewing the property or if you require further documentation to provide a formal offer. I am available for a walkthrough at your earliest convenience.

Thank you for your time and prompt consideration.

Sincerely,

[Your Signature]

[Your Printed Name]