

CONFIDENTIAL

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Assessor/Tax Collector Name]
[Office of the Tax Assessor]
[County/City Name]
[Address]
[City, State, Zip Code]

RE: Property Tax Relief Application - Property ID: [Parcel Number/Account Number]

To the Office of the Assessor,

I am writing to formally request property tax relief for the property located at [Property Address]. This request is based on [mention reason: e.g., financial hardship, senior citizen status, disability, or property value reassessment].

Due to the sensitive nature of the financial and personal documents attached to this application-including [mention documents: e.g., tax returns, medical records, or income statements]-I request that this correspondence and all supporting materials be handled with strict confidentiality. I ask that these records be exempt from public disclosure to the fullest extent permitted by law.

Enclosed please find the following documentation to support my request:

- [Document Name 1]
- [Document Name 2]
- [Document Name 3]

Please review this application and notify me of your determination or if any additional information is required. I appreciate your time and your commitment to maintaining the privacy of my personal information.

Sincerely,

[Signature]
[Your Printed Name]