

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Insurance Company Name or Property Management Name]
[Claims Department or Management Address]
[City, State, Zip Code]

RE: Notice of Property Value Increase - Air Conditioning System Replacement

Dear [Name of Contact Person or Department],

I am writing to formally notify you of a permanent improvement made to the property located at [Property Address].

On [Date of Installation], the existing air conditioning unit was replaced with a new, high-efficiency system. This upgrade represents a significant capital improvement and has increased the overall replacement value of the property.

New System Details:

- **Unit Type:** [e.g., Central Air / Heat Pump]
- **Manufacturer:** [e.g., Carrier / Rheem / Trane]
- **Model Number:** [Model Number]
- **SEER Rating:** [Rating Number]
- **Total Installation Cost:** \$[Amount]

The new system includes a [Number]-year warranty on parts and labor, which enhances the longevity and reliability of the property's HVAC infrastructure. I have attached the invoice and the certificate of completion for your records.

Please update my policy/account records to reflect this increase in value. If this improvement necessitates an adjustment to my coverage limits or premiums, please provide an updated summary of coverage at your earliest convenience.

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]