

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Prospective Seller Name]
[Property Address]
[City, State, Zip Code]

Dear [Prospective Seller Name],

I am writing to you because I am very interested in the property located at [Property Address]. I have been looking for a home in this specific neighborhood and your property stood out to me.

I am currently in a position to move forward with a purchase and wanted to reach out directly to see if you have considered selling your home, or if you might be open to a conversation about a potential offer. Dealing directly could simplify the process for both of us.

If you have any interest in discussing this further, please feel free to contact me at [Your Phone Number] or [Your Email Address]. I would appreciate the opportunity to speak with you at your convenience.

Thank you for your time and consideration.

Sincerely,

[Your Name]