

URGENT: LEGAL NOTICE

VIA [CERTIFIED MAIL / EMAIL]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Re: NOTICE TO CEASE AND DESIST - Violation of Severance Agreement Restrictive Covenants

Dear [Recipient Name],

This law firm, [Law Firm Name] ("the Firm"), has become aware that you are currently engaged in activities that constitute a material breach of the Severance Agreement executed by you on [Date of Agreement].

Specifically, your actions regarding [describe violation, e.g., solicitation of Firm clients, solicitation of Firm employees, or unauthorized use of trade secrets] violate the following provisions of your agreement:

- Section [Number]: Non-Solicitation of Clients
- Section [Number]: Non-Solicitation of Employees
- Section [Number]: Confidentiality and Trade Secrets

Evidence suggests that you have [specifically state the prohibited act, e.g., contacted client ABC or accessed proprietary database XYZ]. These actions are causing, and will continue to cause, irreparable harm to the Firm's business interests and professional relationships.

DEMAND IS HEREBY MADE that you immediately:

1. Cease and desist from any further contact with the Firm's clients or employees in violation of your agreement;
2. Cease the use, disclosure, or dissemination of any confidential or proprietary information belonging to the Firm;
3. Provide written confirmation by [Date/Time] that you have complied with these demands and will remain in compliance with all post-employment obligations.

Failure to comply with this notice will leave the Firm with no choice but to pursue all available legal and equitable remedies, including seeking injunctive relief, monetary damages, and the recovery of attorney's fees as provided for in your agreement.

Please be advised that the Firm also reserves the right to claw back any severance payments already issued and to withhold any future payments due under the terms of the Agreement.

Govern yourself accordingly.

Sincerely,

[Your Name/Partner Name]

[Title]

[Law Firm Name]