

[Your Name]  
[Your Title/Company]  
[Date]

[Recipient Name]  
[Recipient Address]

Subject: Advice for Lighting and Space Optimization at [Property Address]

Dear [Recipient Name],

Following our recent consultation regarding your interior layout, I am pleased to provide my professional recommendations for optimizing your space and lighting.

### **Space Optimization Recommendations:**

- **Furniture Layout:** [Insert advice, e.g., move the sofa away from the walkway to improve flow].
- **Storage Solutions:** [Insert advice, e.g., install vertical shelving to reduce floor clutter].
- **Visual Expansion:** [Insert advice, e.g., place a large mirror opposite the window to create the illusion of depth].

### **Lighting Optimization Recommendations:**

- **Natural Light:** [Insert advice, e.g., replace heavy drapes with sheer fabrics to maximize daylight].
- **Layering:** [Insert advice, e.g., add floor lamps and task lighting to eliminate dark corners].
- **Color Temperature:** [Insert advice, e.g., use warm-toned LED bulbs for living areas and cool-toned bulbs for work zones].

By implementing these changes, you can improve both the functionality and the overall atmosphere of your environment.

Please let me know if you would like to discuss these suggestions in further detail or require assistance with sourcing specific materials.

Best regards,

[Your Signature]