[Date]

[Client Name]
[Client Address]
[City, State, Zip]

Dear [Client Name],

I hope this letter finds you well. As part of my commitment to providing professional real estate guidance, I have completed your **[Year] Annual Real Estate Portfolio Review**.

In the current market, property values have shifted significantly. To help you track your net worth and make informed decisions regarding your investments, I have enclosed a Comparative Market Analysis (CMA) for your property located at: **[Property Address]**.

Executive Summary:

- Current Estimated Market Value: $[Amount]
- Estimated Equity Increase since [Last Year/Purchase]: $[Amount]
- Current Local Market Trend: [Appreciating/Stable/Declining]

This report includes data on recent sales in your immediate neighborhood, properties currently under contract, and active listings that represent your direct competition. While online algorithms provide a general estimate, this CMA accounts for your specific upgrades, location nuances, and the latest local inventory trends.

Whether you are considering selling, refinancing, or simply want to stay informed about your largest financial asset, I am here to answer any questions you may have.

I will follow up with you in a few days to discuss these findings. In the meantime, please feel free to reach out to me directly at [Phone Number].

Best regards,

[Your Name]
[Your Title]
[Company Name]
[Email Address]
[Website]