

[Your Name]
[Your Company Name]
[Your Phone Number]
[Your Email Address]
[Your Website]

[Date]

[Executor/Administrator Name]
[Mailing Address]
[City, State, Zip Code]

RE: The Estate of [Deceased Name]

Dear [Executor Name],

Please accept my sincere condolences on the passing of [Deceased Name]. I understand that serving as the Personal Representative for an estate is a significant responsibility that often comes at a difficult time.

I am writing to introduce myself as a Real Estate Professional specializing in probate properties in [City/County]. My goal is to be a resource for families and executors navigating the complexities of settling an estate.

Unlike a traditional real estate agent, I provide specialized services tailored to probate needs, including:

- Providing a detailed Comparative Market Analysis (CMA) for the court.
- Coordinating property clean-outs, repairs, and landscaping.
- Managing the sale of personal property or estate liquidations.
- Marketing the property to attract buyers specifically looking for estate homes.
- Working closely with your legal counsel to ensure all real estate timelines are met.

Whether you intend to sell the property immediately, keep it in the family, or are simply unsure of the next steps, I am here to provide the information you need without any obligation.

I have enclosed my business card for your records. If you have any questions regarding the current market value of the estate's real estate or need assistance managing the property, please feel free to call me at [Your Phone Number].

Wishing you and your family peace during this transition.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your License Number, if applicable]