[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Property Manager/Company Name]
[Address]
[City, State, Zip Code]

Re: Property Management Relief Request - [Property Address]

Dear [Property Manager Name],

I am writing to you regarding the management of my property located at [Property Address]. As I am currently residing in [Your Location], the distance has made it increasingly difficult for me to oversee the daily operational needs and maintenance of the property.

I am interested in discussing a comprehensive management plan that provides me with more relief from the hands-on responsibilities of being a landlord. Specifically, I would like to review your procedures for:

- Emergency repairs and routine maintenance without requiring my immediate physical presence.
- Tenant communication and conflict resolution.
- Regular site inspections and digital reporting.
- Streamlined financial reporting and direct deposit of rental income.

Please let me know if we can schedule a call to discuss how your services can further minimize my involvement while ensuring the property remains well-maintained and the tenants remain satisfied.

I look forward to hearing from you soon.

Sincerely,

[Your Signature]

[Your Printed Name]