[Date]

[Tenant Name]
[Property Address]
[Unit Number]

Subject: Notice of Property Management Consolidation

Dear [Tenant Name],

We are writing to inform you that effective [Effective Date], the management of [Property Name/Address] will be consolidated under a single management entity, [New/Consolidated Company Name].

This consolidation is part of our effort to streamline operations and provide more efficient service to our residents. Please note the following changes regarding your tenancy:

- **Rent Payments:** Starting [Date], all rent payments should be made payable to [New Entity Name]. If you pay via an online portal, please [Instructions for new portal or login updates].
- **Maintenance Requests:** All new maintenance requests should be submitted via [New Phone Number, Email, or Website].
- **Point of Contact:** Your new Property Manager is [Name], who can be reached at [Phone Number] or [Email Address].

Your existing lease agreement remains in full effect. All terms, conditions, and security deposit holdings remain unchanged and have been legally transferred to the consolidated management office.

We appreciate your cooperation during this transition. Please contact us at [Phone Number] if you have any questions.

Sincerely,

[Your Name/Signature]
[Title]
[Consolidated Company Name]