

[Your Name]
[Your Company/Agency Name]
[Your Phone Number]
[Your Email Address]

[Date]

[Homeowner Name]
[Property Address]
[City, State, Zip Code]

Dear [Homeowner Name],

I am writing to you because I am currently working with a pre-approved buyer who is specifically looking for a home in your neighborhood. After reviewing the local area, your property at [Property Address] matches their criteria perfectly.

My client is highly motivated and ready to make an offer. I wanted to reach out and ask if you have considered selling your home recently, or if you would be open to a private showing for this specific buyer.

If you have any interest in selling-or if you would simply like to know what your home might be worth in today's market-please give me a call at [Your Phone Number].

There is no obligation, and all inquiries will be kept strictly confidential.

I look forward to hearing from you.

Sincerely,

[Your Signature]

[Your Printed Name]
[License Number, if applicable]