

[Buyer Name]
[Buyer Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Seller Name or Real Estate Agent Name]
[Seller Address]
[City, State, Zip Code]

RE: Letter of Intent - Purchase of Property at [Property Address]

Dear [Seller Name],

This letter serves to formally confirm that I am a ready, willing, and able buyer for the property located at [Property Address]. I have thoroughly reviewed the property details and am prepared to proceed with the purchase under the following terms:

Purchase Price: \$[Amount in USD]

Proof of Funds/Financing: I have been pre-approved for a mortgage loan in the amount of \$[Amount] by [Lender Name]. Attached to this letter is the pre-approval letter [and/or proof of liquid funds for a cash purchase].

Earnest Money Deposit: I am prepared to deposit \$[Amount] into escrow immediately upon the execution of a formal Purchase Agreement.

Contingencies: This offer is subject to standard contingencies, including [List contingencies, e.g., home inspection, appraisal, and final loan approval].

Closing Timeline: I am prepared to close on this transaction within [Number] days of the signed agreement, or on a date that is mutually agreeable.

I am highly motivated to complete this transaction and have all necessary resources in place to ensure a smooth and timely closing. I look forward to your positive response.

Sincerely,

[Signature]

[Printed Name]