

[Your Names]
[Current Address]
[Phone Number]
[Email Address]

[Date]

Dear Neighbor,

We are writing to you because we are a qualified family looking for our next home, and we have fallen in love with the [Name of Subdivision] neighborhood. We are specifically interested in moving to this area because of the [mention a feature, e.g., great schools, beautiful trees, or sense of community].

We are currently looking for a [Number of Bedrooms]-bedroom home. We are pre-approved, have our finances in order, and are ready to move forward if the right opportunity arises.

If you have been considering selling your home, or if you know of a neighbor who might be planning to move in the near future, we would love the chance to speak with you. Buying directly could allow for a more flexible closing timeline and a private sale process.

Thank you for your time and for considering us as your future neighbors. We look forward to hearing from you.

Sincerely,

[Your Signature]
[Your Printed Names]