

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Moving to a new city is an exciting milestone, but selling your current home shouldn't be the part that slows you down. Whether you are relocating for a new career opportunity, family, or a change of pace, I specialize in the logistical complexities of relocation real estate.

My goal is to provide a "hands-off" experience for you by managing every detail of your listing while you focus on your transition. My comprehensive marketing and relocation package includes:

- **Strategic Global Exposure:** High-end digital marketing and syndication to ensure your home reaches buyers moving into our area.
- **Concierge Preparation:** Coordination of cleaning, staging, and minor repairs to ensure your home is market-ready without you needing to be present.
- **Remote Management:** Paperless transaction management and video updates so you stay informed regardless of your time zone.
- **Corporate Coordination:** Experience working directly with corporate relocation companies and third-party buy-out programs.

I understand that timing is critical in a relocation scenario. I have enclosed a Market Analysis for your property to help you understand your home's current value and how quickly we can expect a successful closing.

Please contact me at [Phone Number] or [Email Address] to schedule a brief consultation. I look forward to helping you make your move as seamless as possible.

Best regards,

[Your Name]

[Your Title/Company]

[Your Website]

[License Number]