

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

RE: Engagement Letter for Feasibility Study - Vacant Land

Property Description: [Insert Property Address / Legal Description / Parcel Number]

Dear [Insert Name],

This letter confirms the agreement between [Insert Consultant/Firm Name] ("Consultant") and [Insert Client Name] ("Client") for the performance of a feasibility study regarding the vacant land referenced above.

1. Scope of Services

The Consultant shall perform the following services:

- Zoning and land-use regulation analysis.
- Physical site inspection and assessment of topography.
- Review of utility availability (water, sewer, electric, gas).
- Environmental constraint screening (wetlands, soil quality).
- Market analysis and highest and best use recommendation.
- Preliminary development cost estimation.

2. Deliverables

The Consultant will provide a written Feasibility Study Report summarizing all findings and recommendations within [Insert Number] days of the commencement date.

3. Fees and Payment

The total fee for this study is \$[Insert Amount].

- A non-refundable retainer of \$[Insert Amount] is due upon signing.
- The remaining balance is due upon delivery of the final report.

4. Client Responsibilities

The Client agrees to provide any existing surveys, title reports, or previous environmental assessments in their possession to assist the Consultant.

5. Limitation of Liability

The Consultant's findings are based on available public data and visual inspections. This study does not guarantee project approval by local municipalities or financial success.

6. Termination

Either party may terminate this agreement with [Insert Number] days written notice. Client remains responsible for fees incurred for work performed up to the date of termination.

Please sign below to acknowledge acceptance of these terms.

Accepted by:

[Insert Client Name]
Date:

[Insert Consultant Name]
Date: