

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]
[Date]

[Name of Assessor/Board of Commissioners]
[Department Name]
[Address]
[City, State, Zip Code]

RE: Application for Special Assessment Relief - Property ID: [Your Parcel/Account Number]

To the Office of the Assessor,

I am writing to formally request a hardship waiver, deferral, or reduction regarding the special assessment recently levied against my property located at [Your Property Address].

I am a senior citizen, aged [Your Age], living on a fixed income consisting primarily of [Social Security/Pension]. Due to my limited financial resources, the additional cost of this special assessment creates a significant financial hardship that threatens my ability to maintain my primary residence.

I have attached the following documentation to support this request:

- Proof of age (copy of Driver's License or Birth Certificate)
- Proof of income (most recent tax return or benefit statements)
- [Optional: Any relevant medical expenses or disability documentation]

I kindly request that you review my case for any available senior relief programs, low-interest payment plans, or tax deferral options provided under [State/Local Code or Ordinance Name, if known].

Thank you for your time and for considering this request. I look forward to hearing from you regarding the next steps in this process.

Sincerely,

[Your Signature]
[Your Printed Name]