

[Your Name/Company Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]

[Investor Name/Firm Name]
[Investor Address]
[City, State, Zip Code]

RE: Inquiry Regarding Investment Opportunity in [Your Company Name]

Dear [Investor Name],

I am writing to you because of your successful track record in the [Industry Name] sector. I am the [Your Title] of [Your Company Name], a company focused on [Brief description of what your company does].

We are currently opening a [Seed/Series/Private] funding round and are looking for strategic partners who bring more than just capital. Based on your previous investments in [Mention a similar company or area of interest], I believe there is a strong alignment between our growth trajectory and your investment thesis.

Key highlights of our current progress include:

- [Highlight 1: e.g., Revenue growth or user acquisition]
- [Highlight 2: e.g., Proprietary technology or patent status]
- [Highlight 3: e.g., Market size or key partnership]

We are seeking an investment of \$[Amount] to [Briefly state purpose: e.g., scale operations/expand to new markets].

I have attached our executive summary for your review. Would you be available for a brief 15-minute call next week to discuss our roadmap and how this opportunity fits your current portfolio?

Thank you for your time and consideration.

Sincerely,

[Your Signature]

[Your Printed Name]