

## **FINAL NOTICE AND WARNING OF TAX DELINQUENCY LISTING**

Date: [Insert Date]

Property Owner: [Owner Name]

Property Address: [Property Address]

Parcel/Account Number: [Insert Number]

To the Property Owner(s),

This is a formal notice regarding the unpaid property taxes for the tax year(s): [Insert Years]. Our records indicate that your account remains delinquent in the amount of \$[Insert Amount], which includes principal, interest, and penalties accrued to date.

**URGENT:** This is your final warning. If payment is not received in full by [Insert Deadline Date], the following actions will be taken:

- The property will be officially listed on the public Delinquent Tax List.
- Legal proceedings for tax foreclosure may be initiated.
- Additional administrative fees and legal costs will be added to your balance.
- Your property may be scheduled for a tax lien sale or public auction.

To avoid public listing and further legal action, you must submit payment immediately. Payments can be made via [Insert Payment Methods: e.g., online portal, certified check, or in person at the Tax Collector's Office].

If you believe this notice has been sent in error, or if you have already made payment, please contact the [Insert Department Name] at [Insert Phone Number] immediately to provide proof of payment.

Failure to respond to this notice will result in the loss of your property.

Sincerely,

[Name of Official]

[Title]

[Tax Department/Agency Name]