

## **URGENT: CEASE AND DESIST ADVISORY**

Date: [Date]

To: [Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Via: [Method of Delivery - e.g., Certified Mail / Email]

### **RE: NOTICE TO CEASE AND DESIST DEFAMATORY ALLEGATIONS OF UNETHICAL CONDUCT**

Dear [Recipient Name],

This letter is a formal demand that you immediately cease and desist from making false, derogatory, and defamatory statements regarding the professional ethics and conduct of [Your Name/Company Name].

It has come to our attention that you have engaged in a campaign of disparagement by circulating baseless allegations of unethical behavior. Specifically, you have claimed: [Describe specific false allegations made].

These statements are categorically false. They are being disseminated with the intent to damage the reputation, professional standing, and business interests of [Your Name/Company Name]. In many jurisdictions, making false claims regarding a person's professional integrity constitutes defamation per se.

#### **DEMANDS:**

To avoid formal legal proceedings, you must comply with the following demands within [Number] days of receipt of this letter:

1. Immediately cease making any further statements, written or oral, that allege unethical conduct or professional impropriety by [Your Name/Company Name].
2. Remove and retract all such statements from any public forums, social media platforms, or websites where they have been posted.
3. Provide written assurance to this office that you will refrain from further disparaging or defamatory conduct.

Failure to comply with these demands will leave [Your Name/Company Name] with no choice but to pursue all available legal remedies, which may include seeking injunctive relief, monetary damages for loss of business, and recovery of legal fees.

This letter is sent without prejudice to any other rights or remedies available under the law. We strongly advise you to consult with legal counsel regarding this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Company]

[Your Contact Information]