

[Your Name/Company Name]
[Your Address]
[Phone Number]
[Email Address]

[Date]

[Landlord/Owner Name]
[Landlord/Owner Address]

RE: Rent-to-Own Proposal for [Property Address/Suite Number]

Dear [Landlord Name],

I am writing to formally express my interest in leasing the commercial property located at [Property Address]. Based on my current business objectives, I would like to propose a Rent-to-Own (Lease-to-Purchase) agreement.

My proposed terms for your consideration are as follows:

- **Lease Term:** [Number of months/years] beginning on [Start Date].
- **Monthly Rent:** \$[Amount] per month.
- **Rent Credit:** [Percentage]% of each monthly rent payment to be credited toward the eventual purchase price.
- **Option Consideration:** A non-refundable upfront payment of \$[Amount] to secure the exclusive right to purchase.
- **Purchase Price:** A fixed price of \$[Amount] or a price determined by an appraisal at the time of purchase.
- **Exercise Period:** The option to purchase may be exercised at any time after [Month/Year] but before the end of the lease term.

I believe this arrangement is mutually beneficial. It provides you with a committed, long-term tenant and a guaranteed exit strategy, while allowing my business to build equity in the location.

Please let me know if these terms are acceptable to you, or if you would like to schedule a meeting to discuss a formal agreement.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title/Company]