

[Your Name]
[Your Phone Number]
[Your Email Address]
[Date]

[Property Owner Name]
[Owner Mailing Address]
[City, State, Zip Code]

Re: Property at [Property Address or Parcel Number]

Dear [Owner Name],

I am writing to you because I am interested in the property located at [Property Address]. I frequently visit the neighborhood and have always admired your property.

I am a private [buyer/investor] looking for a property in this specific area. I wanted to reach out directly to see if you have ever considered selling, or if you might be open to a conversation about a potential offer.

By dealing with me directly, you could avoid the stress of public showings and save on traditional real estate commissions. I can offer a flexible closing timeline that works best for your schedule.

If you have any interest in discussing this further, please call or text me at [Your Phone Number], or email me at [Your Email Address]. If you are not interested in selling at this time, I appreciate your time and wish you the best.

Sincerely,

[Your Signature]
[Your Printed Name]