

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Seller's Name]  
[Seller's Address]  
[City, State, Zip Code]

Re: Property Inspection Credit Request for [Property Address]

Dear [Seller's Name],

Following the professional home inspection conducted on [Date], we have reviewed the findings regarding the condition of the property. While we remain interested in moving forward with the purchase, several issues were identified that require significant repair or replacement.

The primary items of concern include:

- [Item 1: e.g., Damaged roof shingles]
- [Item 2: e.g., Outdated electrical panel]
- [Item 3: e.g., Foundation cracks]

In lieu of requesting that you complete these repairs prior to closing, we are requesting a credit toward our closing costs in the amount of \$[Dollar Amount].

This credit will allow us to address these repairs after the transfer of ownership, ensuring the work is completed to our specifications while allowing the closing process to proceed without delay.

Please let us know if this proposal is acceptable by [Date/Time]. We look forward to finalizing this transaction.

Sincerely,

[Your Signature]

[Your Printed Name]