

[Your Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email]

[Date]

[Seller Name]
[Seller Address]
[City, State, Zip Code]

Re: Acceptance of Counteroffer for [Property Address/Item Name]

Dear [Seller Name],

I am writing to formally notify you that I accept your counteroffer dated [Date of Counteroffer] regarding the purchase of [Property Address/Item Name].

I agree to the revised terms as outlined in your counteroffer, specifically the purchase price of \$[Price] and the updated conditions regarding [mention any specific terms like closing date, repairs, or contingencies].

I have attached the signed counteroffer document to this letter. I will proceed with the next steps of the transaction immediately, including [mentioning specific actions like earnest money deposit or contacting the escrow officer].

I look forward to a smooth closing process.

Sincerely,

[Your Signature]

[Your Printed Name]