

Date: [Insert Date]

To: [Seller Name]

c/o: [Listing Agent Name]

Re: Final and Best Offer for [Property Address]

Dear [Seller Name],

Thank you for the opportunity to participate in the final round of bidding for your property. We remain very interested in making this house our home.

In response to your request for "Highest and Best" offers, we are pleased to submit our final terms:

- **Purchase Price:** \$[Insert Amount]
- **Earnest Money Deposit:** \$[Insert Amount]
- **Down Payment:** [Insert Percentage]%
- **Financing:** [e.g., Conventional Loan / All Cash / Pre-approved]
- **Inspection Contingency:** [e.g., Waived / For major structural only / 5-day period]
- **Closing Date:** [Insert Date]
- **Other Terms:** [e.g., Appraisal gap coverage / No sale of buyer home contingency]

We have attached our updated [Pre-approval Letter / Proof of Funds] to demonstrate our financial readiness to close quickly.

This represents our strongest possible offer. We appreciate your consideration and look forward to hearing your decision.

Sincerely,

[Buyer Name(s)]

[Buyer Phone Number]

[Buyer Email Address]