

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Seller Name or Listing Agent Name]
[Agency Name, if applicable]
[Address]
[City, State, Zip Code]

RE: Withdrawal of Offer - [Property Address]

Dear [Seller Name or Agent Name],

Thank you for your counteroffer dated [Date of Counteroffer] regarding my purchase offer for the property located at [Property Address].

After careful consideration of the revised terms and conditions presented in your counteroffer, I have decided not to proceed with the purchase. Therefore, I am formally withdrawing my original offer and declining your counteroffer, effective immediately.

I appreciate your time and wish you the best of luck with the sale of the property.

Sincerely,

[Your Signature]

[Your Printed Name]