

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]

[Seller Name]
[Seller Address]
[City, State, Zip Code]

RE: Response to Counteroffer for [Property Address or Product Name]

Dear [Seller Name],

Thank you for your counteroffer dated [Date of Counteroffer] regarding the purchase of [Property/Product].

After reviewing the adjusted price of [Seller's Counteroffer Price], I would like to propose the following:

[Option 1: Acceptance]

I am pleased to inform you that I accept your counteroffer of [Price]. Please let me know the next steps to finalize the agreement.

[Option 2: Re-Counteroffer]

While I appreciate the adjustment, I am unable to meet that price point. My final offer is [Your New Offer Price]. This figure is based on [briefly mention reason, e.g., current market data / recent inspection findings].

[Option 3: Rejection]

At this time, I am unable to move forward with the purchase at the price suggested. Therefore, I must respectfully decline your counteroffer and withdraw my interest in the property.

I look forward to hearing from you regarding how you wish to proceed.

Sincerely,

[Your Signature]

[Your Printed Name]