

Date: [Date]

[Tenant Name]

[Current Address]

[City, State, Zip Code]

RE: Early Occupancy Agreement - [Property Address]

Dear [Tenant Name],

This letter confirms the agreement regarding your early occupancy of the property located at [Property Address], beginning on [Early Start Date], prior to the official lease commencement date of [Lease Start Date].

1. Utilities:

As of [Early Start Date], you are responsible for the activation and payment of all utilities for the premises, including but not limited to electricity, gas, water, and waste management. Please ensure all accounts are transferred into your name by this date to avoid interruption of service.

2. Maintenance and Condition:

By taking early possession, you agree that the property is in a clean and habitable condition. You are responsible for maintaining the property in good order during the early occupancy period. Any damage occurring between [Early Start Date] and [Lease Start Date] will be subject to the terms of the security deposit as outlined in your lease agreement.

3. Insurance:

You are required to have active renter's insurance coverage effective as of [Early Start Date].

4. Terms of Lease:

All other terms and conditions of the signed Lease Agreement dated [Date of Lease Signing] remain in full force and effect during this early occupancy period.

Please sign below to acknowledge your acceptance of these terms.

Sincerely,

[Landlord/Manager Name]

[Company Name]

Tenant Acceptance:

Signature: _____ Date: _____