

[Your Name]
[Your Address]
[City, State, Zip Code]
[Date]

[Recipient Name/Agent Name]
[Recipient Address]
[City, State, Zip Code]

RE: Amendment to Purchase Agreement - Fixture Inclusion
Property Address: [Property Address]
Original Contract Date: [Date]

Dear [Recipient Name],

Following the recent professional inspection conducted on [Inspection Date], I am requesting a formal amendment to the original purchase agreement regarding specific fixtures and personal property.

Based on the inspection findings and subsequent negotiations, it is requested that the following items be included in the sale and remain on the property at the time of closing at no additional cost to the buyer:

- [Item 1: e.g., Specifically identified light fixtures in dining room]
- [Item 2: e.g., Custom window treatments and hardware]
- [Item 3: e.g., Wall-mounted television brackets]
- [Item 4: e.g., Security system cameras and doorbell]

All items listed above shall be delivered in their current "as-seen" condition, unless otherwise noted in the inspection repair requests. These items shall be considered part of the real property transfer and free of any liens or encumbrances.

Please acknowledge the sellers' agreement to these inclusions by signing the attached amendment form by [Deadline Date].

Sincerely,

[Your Signature]
[Your Printed Name]