

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]

[Landlord or Property Manager Name]
[Property Management Company Name, if applicable]
[Address]
[City, State, Zip Code]

RE: Request for Furnishings for [Rental Property Address]

Dear [Landlord or Property Manager Name],

I am writing to you regarding the lease agreement for the property located at [Rental Property Address], which is scheduled to begin on [Lease Start Date].

I am interested in requesting that the property be provided as a furnished unit. Specifically, I would like to inquire if the following items could be included in the rental:

- [Item 1, e.g., Bed frame and mattress]
- [Item 2, e.g., Sofa and coffee table]
- [Item 3, e.g., Dining table and chairs]
- [Item 4, e.g., Basic kitchen appliances]

I understand that providing furnishings may result in an adjustment to the monthly rent or the security deposit. I am open to discussing a revised rental rate or a separate furnishing addendum to the lease agreement to accommodate this request.

Please let me know if this is an option you would consider and what the associated costs or terms would be. I would appreciate your feedback by [Date].

Thank you for your time and for considering my request.

Sincerely,

[Your Signature]
[Your Printed Name]