

Date: [Insert Date]

[Mortgage Lender Name]

[Lender Address]

[City, State, Zip Code]

RE: Request for Mortgage Assumption Balance and Details

Account Number: [Insert Loan Number]

Property Address: [Insert Property Address]

To Whom It May Concern,

I am writing to formally request the current balance and specific assumption details for the mortgage loan referenced above. I am currently the [Owner/Seller] of the property and am considering a transfer of the mortgage to a qualified buyer.

Please provide a formal statement including the following information:

- Current outstanding principal balance.
- Current interest rate and loan type (Fixed or ARM).
- Exact monthly payment amount (Principal, Interest, Taxes, and Insurance).
- Total remaining term of the loan.
- Confirmation of whether the loan is legally assumable.
- Estimated assumption fees and processing costs.
- A list of required documentation for the prospective assumer.

Please send this information to my attention at [Insert Email Address or Mailing Address]. If you require any further authorization to release these details, please let me know immediately.

Thank you for your prompt assistance.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]