

[Your Name]
[Your Title/Company]
[Date]

[Recipient Name]
[Recipient Title/Company]
[Address]

RE: Rejection of Proposed Closing Timeline - [Project/Property Name]

Dear [Recipient Name],

Thank you for submitting the proposed closing timeline dated [Date].

After reviewing the schedule with our internal team, we are unable to accept the proposed closing date of [Proposed Date]. Based on our current requirements for [due diligence/financing/internal approvals], this timeframe does not provide sufficient room to ensure a successful completion of the transaction.

We remain fully committed to moving forward with this deal. We would like to invite you to submit a revised proposal with a closing date no earlier than [Your Earliest Possible Date].

Specifically, we suggest adjustments to the following milestones:

- [Milestone 1]
- [Milestone 2]

Please submit your revised timeline by [Deadline Date] so we may proceed with the next steps. We look forward to reaching an agreement that works for both parties.

Sincerely,

[Your Signature]
[Your Printed Name]