

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Seller's Name] / [Listing Agent's Name]
[Agency Name, if applicable]
[Property Address]

RE: Withdrawal of Offer for [Property Address]

Dear [Name of Seller or Agent],

I am writing to formally notify you that I am withdrawing my offer to purchase the residential property located at [Property Address], which was submitted on [Date of Offer].

Please consider the offer null and void effective immediately. As the offer has not yet been formally accepted and signed by all parties, I am exercising my right to rescind the proposal without penalty.

I request that you acknowledge receipt of this withdrawal in writing. Thank you for your time and for the opportunity to view the property.

Sincerely,

[Your Signature]

[Your Printed Name]