

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email]

[Date]

[Recipient Name]
[Title, e.g., Real Estate Agent/Seller Name]
[Agency Name, if applicable]
[Address]

RE: Formal Revocation of Offer for [Property Address]

Dear [Recipient Name],

I am writing to formally notify you of the immediate withdrawal and revocation of my offer to purchase the property located at [Property Address], which was submitted on [Date of Offer].

As of the date and time of this letter, I have not received a signed, written acceptance of this offer. Therefore, I am exercising my right to rescind the offer, rendering it null and void. Any deposit or earnest money held in relation to this offer should be returned to me immediately.

Please acknowledge receipt of this revocation in writing at your earliest convenience.

Sincerely,

[Your Signature]

[Your Printed Name]