

Subject: Congratulations! Your Offer for [Property Address] Has Been Accepted

Dear [Buyer Name],

Congratulations! I am thrilled to inform you that the seller has officially accepted your offer for the property located at [Property Address].

This is an exciting milestone, and we are now ready to move forward with the next steps of the closing process. Below are the immediate items we need to address:

- **Earnest Money Deposit:** Please ensure the deposit of [Amount] is delivered to [Escrow/Title Company] by [Date].
- **Home Inspection:** We have scheduled/need to schedule the inspection for [Date and Time].
- **Financing:** Please notify your mortgage lender immediately so they can begin the formal appraisal and loan processing.

I will guide you through every step of the upcoming contingency period to ensure a smooth transition to closing. Attached to this email, you will find the fully executed purchase agreement for your records.

If you have any questions, please feel free to call or text me at [Your Phone Number].

Best regards,

[Your Name]

[Your Company Name]

[Your License Number]