

[Date]

[Buyer Name]

[Current Address]

[City, State, Zip Code]

Dear [Buyer Name],

Congratulations on Your Accepted Offer!

I am thrilled to officially congratulate you on having your offer accepted for the property at **[Property Address]**. Buying your first home is a monumental milestone, and I am honored to be part of this journey with you.

While this is an exciting moment, it is also the start of the final phase of the home-buying process. Here are the immediate next steps we will be handling together:

- **Earnest Money:** This must be delivered by [Date] to [Escrow/Title Company].
- **Home Inspection:** We have scheduled/need to schedule your inspection for [Date/Time].
- **Financing:** Please contact your mortgage lender immediately to begin the formal loan application process.
- **Appraisal:** The lender will order an appraisal to verify the property's value.

My role is to guide you through every inspection, document, and deadline between now and the day you receive your keys. I will keep you updated every step of the way to ensure a smooth closing.

If you have any questions, no matter how small, please do not hesitate to call or email me.

Congratulations again on becoming a homeowner soon!

Best regards,

[Your Name]

[Your Company/Agency]

[Your Phone Number]

[Your Email Address]