

DATE: [Date]

TO: [Buyer Name(s)]

ADDRESS: [Buyer Mailing Address]

RE: NOTICE OF PAST DUE EARNEST MONEY DEPOSIT

Property Address: [Full Property Address]

Purchase Agreement Date: [Date of Signed Contract]

Dear [Buyer Name],

According to the terms of the Purchase Agreement referenced above, an Earnest Money Deposit in the amount of \$[Amount] was due to be delivered to [Escrow Company/Brokerage Name] by [Due Date].

As of the date of this letter, we have received notification that these funds have not yet been deposited. This constitutes a failure to perform according to the agreed-upon contract terms.

REQUIRED ACTION:

Please provide proof of the wire transfer or delivery of the deposit to the escrow agent no later than [Time] on [Date].

Failure to cure this default within the timeframe specified may result in the following actions by the Seller:

- Cancellation of the Purchase Agreement.
- Retention of any legal rights to damages as permitted by the contract.
- Immediate re-listing of the property for sale to other parties.

Please contact [Agent Name/Seller Name] immediately at [Phone Number] to confirm that the funds are in transit.

Sincerely,

[Your Name/Authorized Signature]

[Title/Role]

[Company Name]

CC: [Escrow Officer Name], [Buyer's Agent Name]