

[Date]

[Tenant/Homeowner Name]

[Property Address]

[City, State, Zip Code]

Subject: Reminder: Upcoming Home Inspection

Dear [Name],

This is a friendly reminder regarding the scheduled home inspection for the property located at [Property Address].

The inspection is confirmed for:

- **Date:** [Date of Inspection]
- **Time:** [Time of Inspection]
- **Inspector Name:** [Inspector Name/Company]

Please ensure that the inspector has access to all areas of the home, including the attic, basement, crawl spaces, and utility closets. If there are any pets on the property, please ensure they are secured for the duration of the appointment.

You [do/do not] need to be present during this inspection. The process is expected to take approximately [Number] hours.

If you have any questions or need to reschedule, please contact us as soon as possible at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Company Name]

[Your Phone Number]