

[Date]

[Seller Name]

[Property Address]

[City, State, Zip Code]

Subject: Confirmation of Real Estate Appraisal Appointment

Dear [Seller Name],

This letter is to confirm the scheduled appraisal appointment for your property located at [Property Address].

The appointment details are as follows:

- **Date:** [Date of Appointment]
- **Time:** [Time of Appointment]
- **Appraiser Name:** [Appraiser Name]
- **Company:** [Appraisal Company Name]

The appraiser will require access to all rooms, the basement, the attic, and any crawl spaces. The inspection typically takes between [Number] to [Number] minutes. Please ensure that all utilities are turned on and that any pets are secured during this time.

To help the appraiser, please have the following documents available if possible:

- A copy of the property survey or plot plan.
- A list of recent major home improvements and their costs.
- Information regarding any Homeowners Association (HOA) fees or bylaws.

If you need to reschedule or have any questions, please contact me at [Your Phone Number] or [Your Email Address] at your earliest convenience.

Sincerely,

[Your Name]

[Your Title/Company Name]