

Date: [Insert Date]

To: [Appraiser Name/Company Name]

From: [Your Name/Company Name]

Subject: RUSH: Expedited Appraisal Request for [Property Address]

Dear [Appraiser Name],

We are requesting an expedited appraisal for the property located at: **[Full Property Address]**.

Due to [Reason for Rush: e.g., a fast-approaching closing date / contract contingency / rate lock expiration], we require the final appraisal report to be submitted no later than **[Required Delivery Date]**.

Property Access Information:

- **Contact for Entry:** [Name]
- **Phone Number:** [Phone Number]
- **Email:** [Email Address]

Order Details:

- **Loan Number:** [Number]
- **Type of Report:** [e.g., 1004 URAR / 1073 Condo]
- **Agreed Rush Fee:** [Insert Amount or "To be negotiated"]

Please confirm your availability to meet this deadline by [Time] today. If you are unable to accommodate this timeline, please notify us immediately so we may reassign the order.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]