

Date: [Insert Date]

To: [Seller Name]

Address: [Property Address]

Reference: Purchase Agreement dated [Date of Agreement]

RE: NOTICE OF APPROACHING FINANCING CONTINGENCY DEADLINE

Dear [Seller Name/Seller's Agent Name],

This letter serves as formal notice regarding the financing contingency period as outlined in Section [Insert Section Number] of the Purchase Agreement for the property located at [Property Address].

Pursuant to the terms of the agreement, the deadline for the Buyer to obtain a written loan commitment is [Insert Deadline Date].

Please be advised of the following (check one):

- **Loan Approval Obtained:** The Buyer has received formal loan approval and hereby waives the financing contingency.
- **Extension Request:** The Buyer's loan application is currently in underwriting. We respectfully request an extension of the financing contingency deadline until [Insert New Date] to finalize processing.
- **Notice of Difficulty:** The Buyer has not yet secured a commitment and provides this notice in accordance with the contract requirements to preserve their rights under the contingency.

Please acknowledge receipt of this notice by signing below and returning a copy by [Insert Time/Date].

Sincerely,

[Buyer Name/Agent Name]

[Phone Number]

[Email Address]

ACKNOWLEDGMENT OF RECEIPT:

Signature: _____ Date: _____

Name: [Seller Name]