

Date: [Current Date]

To: [Seller's Name]

From: [Buyer's Name]

Property Address: [Full Property Address]

Subject: Request for Extension of Financing Contingency Period

Dear [Seller's Name or Listing Agent Name],

Pursuant to the Purchase and Sale Agreement dated [Original Contract Date] for the property located at [Property Address], the current deadline for the financing contingency is scheduled to expire on [Current Deadline Date].

While the loan application is proceeding, the lender requires additional time to complete the following: [e.g., final appraisal review / underwriting approval / verification of documents].

I am formally requesting an extension of the financing contingency period until [New Requested Date] at [Time].

All other terms and conditions of the agreement shall remain in full force and effect. Please indicate your acceptance of this extension by signing below and returning a copy by [Date/Time].

Sincerely,

[Buyer's Signature]

[Buyer's Printed Name]

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**AGREED AND ACCEPTED:**

Seller Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Seller Signature: \_\_\_\_\_ Date: \_\_\_\_\_