

Date: [Date]

Subject: Status Update - Appraisal Ordered for [Property Address]

Dear [Client Name],

We are writing to inform you that the formal appraisal for your loan application has been officially ordered.

**Property Address:** [Property Address]

**Appraisal Company:** [Company Name]

**Estimated Completion Date:** [Date]

The appraiser will contact [Point of Contact Name] shortly to schedule an inspection of the property. Once the inspection is finished, it typically takes several business days for the appraiser to finalize the report and deliver it to our team.

We will notify you as soon as the report has been received and reviewed by our underwriting department.

If you have any questions in the meantime, please feel free to reach out.

Best regards,

[Your Name]

[Your Company Name]

[Your Phone Number]