

Subject: Update: Appraisal Completed for [Property Address]

Dear [Client Name],

We are writing to inform you that the appraisal for the property located at [Property Address] has been officially completed.

The appraiser has submitted the final report to our team for review. This report is an essential step in the [Loan/Sale] process to ensure the value of the property aligns with the transaction terms.

Next Steps:

- Our underwriting department will review the report (typically takes 24-48 hours).
- Once reviewed, we will provide you with a copy of the appraisal for your records.
- If any further documentation is required based on the report findings, we will contact you immediately.

If you have any questions regarding the status of your file, please feel free to reach out.

Best regards,

[Your Name]

[Your Company Name]

[Your Phone Number]