

[Date]

[Borrower Name]

[Borrower Address]

[City, State, Zip Code]

Subject: Update on Loan Funding Status - Loan Application #[Number]

Dear [Borrower Name],

We are writing to provide you with an update regarding the status of your loan application with [Financial Institution Name].

Current Status: [Approved / Pending / Funded / Delayed]

Summary Details:

- **Loan Amount:** \$[Amount]
- **Funding Date:** [Date]
- **Disbursement Method:** [Direct Deposit / Check / Wire Transfer]

[Insert specific details here, e.g., "Your funds have been successfully initiated and should appear in your account within 2-3 business days" OR "We require the following additional documents to complete the funding process: List Documents"].

If you have any questions regarding this status update, please contact our loan department at [Phone Number] or via email at [Email Address].

Thank you for choosing [Financial Institution Name].

Sincerely,

[Sender Name]

[Title]

[Financial Institution Name]