

**Date:** [Insert Date]

**Subject:** Confirmation of Outgoing Wire Transfer

Dear [Recipient Name/Customer Name],

This letter serves as official confirmation that a wire transfer has been successfully processed from your account. Please find the transaction details below:

**Reference Number:** [Insert Transaction/IMAD/OMAD Number]  
**Date of Execution:** [Insert Date]  
**Sender Name:** [Insert Sender Name]  
**Sender Account Number:** [Insert Partial Account Number]  
**Recipient Name:** [Insert Recipient Name]  
**Recipient Bank:** [Insert Bank Name]  
**Recipient Account Number/IBAN:** [Insert Account Number/IBAN]  
**SWIFT/BIC Code:** [Insert SWIFT Code]  
**Transfer Amount:** [Insert Currency and Amount]  
**Transaction Fee:** [Insert Fee Amount]

The funds have been debited from your account and sent to the receiving institution. Please note that depending on the recipient's bank and intermediary banks, it may take 1 to 5 business days for the funds to reflect in the destination account.

If you have any questions regarding this transfer, please contact our customer service department at [Insert Phone Number] or visit your local branch.

Sincerely,

[Your Name/Bank Representative Name]

[Bank Name]

[Branch Location]