

[Date]

Dear Neighbor,

I am writing to share some exciting news regarding the property located at **[Property Address]**. We have officially accepted an offer, and the home is now **under contract**.

As we move through the closing process, you may notice some continued activity, such as home inspections or appraisals. We expect the sale to be finalized by approximately **[Closing Date]**.

Because there was a high level of interest in this home, I still have several qualified buyers who are looking to move into this specific neighborhood. If you have considered selling your home or would like to know its current market value in light of this recent sale, please feel free to reach out.

It has been a pleasure working in your community. If you have any questions about the pending sale or the local real estate market, I am happy to help.

Best regards,

[Your Name]

[Your Title/Company]

[Your Phone Number]

[Your Email Address]

[Your Website]